

Steps to getting ready to drive your car

- 1- Get seat adjusted
 - a. Power is on the LEFT side of the seat (SMALL middle button);
 - i. push forward/backwards to get right length
 - ii. push up/down to adjust the height
 - iii. back latch moves the seatback up/back
 - b. Make sure your foot (heel) is comfortably between the gas and brake
- 2- Set the tilt steering
 - a. On the left side of the steering column is a stick switch; pull it and move the wheel up or down to desired height that feels comfortable
- 3- Set the mirrors
 - a. Rearview mirror is set to look straight out the back window
 - b. Side view mirrors: power switch is on the door panel.
 - i. Set the L/R switch to one side and move the circle part to make the mirror move.
 - ii. Left/Right mirror: the inner 1/3 should be your back car door- outer 2/3 should be the road besides you. Make sure you are NOT looking at the sky nor the ground.
 - c. Make sure you are NOT moving your head or body to see out of the mirrors!
 - d. IF you moved the seat forward (shorter driver)- move the mirrors IN and DOWN
 - e. IF you moved the seat back (taller driver)- move the mirrors OUT and UP

Skills step-by-step

- 1- Quick Stop
 - a. While driving you will be instructed to perform a quick stop- do NOT slam on the brakes!
 - b. Take a quick glance in the rearview mirror; IF CLEAR; look back to the road and find the brake- press firmly, keep steering straight and stop QUICK but do not slam or make the car skid to a stop.
- 2- Backing in a straight line
 - a. After you're stopped; check behind you by looking over your Right shoulder and make sure it's clear. If it is proceed- if not make sure it's clear and pull forward.
 - b. Make sure steering wheel is straight, put LEFT hand at the 1 o'clock position
 - c. Put vehicle in reverse and LOOK over your Right shoulder.
 - d. Back up slowly with very little gas pedal being used; stay straight- very little steering wheel movement from R to L : Do NOT look forward at all!
 - e. When told to stop; apply the brakes smoothly BUT continue to look back until the car "stops". You will know this by the car "rocking" or "nudging" you forward.
 - f. Put the vehicle in drive; LOOK right, front, left. If clear drive forward.

3- Parking/Pulling off a hill

a. Pulling In

- i. Put your RIGHT blinker on and slow down while staying straight in your lane
- ii. Slow down and pull the car to the right EDGE of the road (not on curb or in grass)- $\frac{1}{4}$ turn to the RIGHT; feel for the edge THEN $\frac{1}{2}$ turn to the LEFT. Make sure you are parallel to the edge of the road BY looking in right side mirror.
- iii. Put the vehicle in PARK (keep foot on the main brake until step 4)
- iv. With LEFT foot press the parking (emergency) brake to the floor
- v. Turn the steering wheel to the proper direction: ALWAYS right EXCEPT uphill with a curb- then LEFT.

b. Pulling Out into Traffic

- i. Turn the wheel back to straight 1 full turn
- ii. Release parking brake with LEFT foot (make sure right foot is on the main brake)
- iii. Put the vehicle in drive
- iv. LOOK: Right, Front, to Left and OVER left shoulder; IF clear pull out

4- 3-point turn

- a. Put your RIGHT blinker on and slow down while staying straight in your lane
- b. Slow down and pull the car to the right EDGE of the road (not on curb or in grass) - $\frac{1}{4}$ turn to the RIGHT; feel for the edge THEN $\frac{1}{2}$ turn to the LEFT. Make sure you are parallel to the edge of the road BY looking in right side mirror.
- c. Turn steering wheel to the LEFT and put on L blinker
- d. LOOK right, front to left and OVER L shoulder; pull to opposite side of road; lean up and look under side mirror for front tire/curb or grass; go to the EDGE as far as possible
- e. Gear-Steer-Look: put car in reverse, turn wheel all the way to the Right; LOOK right, front to left and OVER shoulder; back up all the way back to opposite side of the road
- f. Gear-Steer-Look: put car in drive, turn wheel all the way to the Left; LOOK right, front to left; pull forward to the right side lane and drive off.